Finance & Business Acumen · FB328

Cash Flow Management and Payment Scheduling

Strategies to Optimize Liquidity and Maintain Financial Stability

Duration	Fee	Category
1 Week	**from £1,400**	**Finance & Business Acumen**
Ref	**Language**	**Certificate**
FB328	**English**	**Certificate of attendance**

Introduction

Effective cash flow management is critical for sustaining operational performance, meeting financial obligations, and ensuring long-term solvency. This course equips finance professionals with practical tools to forecast, analyze, and manage cash inflows and outflows, with a specific focus on payment scheduling to optimize working capital.

Course Objectives of Cash Flow Management and Payment Scheduling

Upon completing this program, participants will be able to:

- Understand the fundamentals of cash flow and liquidity management.
- Develop and implement cash flow forecasting models.
- Optimize payment schedules to align with cash availability.
- Analyze working capital components and improve cash conversion cycles.
- Apply risk mitigation techniques in cash flow management.

Course Methodology of Cash Flow Management and Payment Scheduling

- Lectures and Expert Insights: Leading industry experts will share their insights and best practices.
- Case Studies: Analyze real-world talent acquisition challenges and solutions.
- Group Discussions: Engage in meaningful discussions and share experiences with peers.
- Role-Playing and Simulations: Practice recruitment scenarios to enhance skills.
- Hands-on Workshops: Gain practical experience in using recruitment tools and techniques.

Organizational Impact of Cash Flow Management and Payment Scheduling

This training program will have a positive impact on organizations by:

- Improved financial decision-making and payment prioritization.
- Reduced risk of cash shortfalls and payment delays.
- Better vendor relationships due to timely payments.
- Enhanced budgeting accuracy and fund utilization.
- Increased operational efficiency through proactive financial planning.

Personal Impact of Cash Flow Management and Payment Scheduling

Participants will experience personal growth and development, including:

- Strengthened analytical and forecasting skills.
- Enhanced ability to manage working capital and liquidity.
- Improved understanding of payment systems and treasury functions.
- Better communication with banks, suppliers, and internal stakeholders.
- Confidence in managing real-world financial pressures.

Who Should Attend

This training program is ideal for:

- Finance Officers and Accountants (esp. Payables and Treasury)
- Budgeting and Planning Specialists
- Accounts Payable and Receivable Staff
- Financial Controllers
- Treasury Analysts
- Business Owners and Financial Managers

Course Outlines

Day 1

Fundamentals of Cash Flow Management

- Understanding cash flow vs. profit
- The role of liquidity in financial health
- Components of cash inflows and outflows
- Overview of working capital management
- Common causes of cash flow issues

Day 2

Cash Flow Forecasting Techniques

- Direct vs. indirect cash flow forecasting
- Forecasting models and tools
- Cash flow variance analysis
- Building short-term and long-term forecasts
- Creating a rolling cash flow forecast

Day 3

Payment Scheduling and Optimization

- Payment prioritization: Strategic vs. operational vendors
- Managing payment terms and discounts
- Techniques for scheduling outgoing payments
- Aligning payment schedules with cash inflows
- Automating payment workflows with ERP systems

Day 4

Managing Surplus and Shortages

- Managing cash surpluses: short-term investments
- Strategies for managing shortfalls
- Negotiating credit terms and lines of credit
- Internal funding and intercompany cash pools
- Emergency liquidity planning

Day 5

Risk, Compliance, and Best Practices

- Fraud risks in cash flow and payment processes
- Internal controls and compliance in cash management
- Policy development for cash handling
- Dashboard reporting and KPIs for cash flow
- Designing a cash flow improvement plan

Dates & Venues

Date	Venue	Duration	Fee
22 - 26 Nov 2026	Amman (Jordan)	1 Week	£3,100
22 - 26 Nov 2026	Cairo	1 Week	£3,100
30 Nov 2026 - 4 Dec 2026	London	1 Week	£5,000
6 - 10 Dec 2026	Dubai	1 Week	£3,650
6 - 10 Dec 2026	Qatar	1 Week	£3,550
7 - 11 Dec 2026	Milan (Italy)	1 Week	£5,250
7 - 11 Dec 2026	Paris	1 Week	£5,150
13 - 17 Dec 2026	Online	1 Week	£1,400
20 - 24 Dec 2026	Istanbul	1 Week	£5,000
21 - 25 Dec 2026	Casablanca	1 Week	£3,600
21 - 25 Dec 2026	Kuala Lumpur	1 Week	£5,000

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